



Veterans Resource Centers of America APPLICATION FOR EMPLOYMENT

Personal Data

Name (last, first, middle) Date

Address

City State Zip Code

Home Phone Message Phone

If employed, can you provide proof of U.S. citizenship? YES NO N/A

Are you age 18 or over? YES NO

Position(s) applying for:

Where did you hear about the job?

Education Record

High School:

Address: Diploma?

COLLEGE/UNIVERSITY EDUCATION

School: Degree:

Address: Dates Attended

School: Degree:

Address: Dates Attended

TRADE/TECHNICAL TRAINING

School:

Address: Dates Attended

Diplomas/Certificates:

Military Service

Branch of Service:

Dates of service:

Rank:

Duties/special training:

Employment History

Begin with the most recent employer. Attach additional sheet if needed.

1. Employer

Dates of employment:

Address

City State Zip Code

Phone Beginning salary Ending salary

Title / Duties

Name of Supervisor

Reason for leaving:

2. Employer

Dates of employment:

Address

City State Zip Code

Phone Beginning salary :

Title / Duties

Name of Supervisor

Reason for leaving:

3. Employer

Dates of employment:

Address

City State Zip Code

Phone Beginning salary Ending salary:

Title / Duties

Name of Supervisor:

Reason for leaving:

Have you ever been convicted of a crime or been imprisoned during the last ten years? A conviction will not necessarily bar you from employment?

NO YES (explain)

Do you have family or friends who are employed by VRC ?

NO YES (names)

Do you have any mental or physical conditions that would limit your performance of the job you are applying for?

NO YES (explain)

References

List 3 professional references that are familiar with the quality of your work, have worked directly with you, and have known you at least two years.

1. Reference

Work phone

Home phone

Address

City

State

Zip Code

Relationship

2. Reference

Work phone

Home phone

Address

City

State

Zip Code

Relationship

3. Reference

Work phone

Home phone

Address

City

State

Zip Code

Relationship

I authorize Veterans Resource Centers of America to obtain information about me from any of the sources listed on my resume or this application, including prior employers and any person not specifically mentioned who may be connected with those prior employers. I further authorize anyone representing those sources listed to release information about me.

Applicant Signature:

Date: _____